

STEERING COMMITTEE MEETING MINUTES

Monday, January 15th, 2024 10:00 a.m. to 12:00 noon Oxford County Administration Building (Room 129)

1. Call the Meeting to Order (10:00 a.m.)

The meeting was called to order by Chair Marcus Ryan at 10:08 a.m. and a quorum was present. Randy Peltz was absent; Tina Diamond participated virtually.

2. Review of Agenda for meeting of January 15th, 2024

Resolution No. 1 Moved by: Kelly Black

Seconded by: Bernia Martin

RESOLVED that the agenda for the Safe and Well Oxford Steering

Committee meeting of January 15th, 2024 be approved.

DISPOSITON: Motion Carried

3. Review of Minutes of December 4th, 2023 meeting

Resolution No. 2 Moved by: Bernia Martin

Seconded by: Sarah Hamulecki

RESOLVED that the minutes of the Safe and Well Oxford Steering Committee meeting of December 4th, 2023 be approved as presented.

DISPOSITON: Motion Carried

4. Business Arising from the Minutes:

 Police Services Involvement/Representation on Safe and Well Oxford Steering Committee

Resolution No. 3 Moved by: Bernia Martin

Seconded by: Tina Diamond

RESOLVED that the Safe and Well Oxford Steering
Committee recommend to County Council that the
Committee's terms of reference be amended to include
Oxford OPP and Woodstock Police Services representation
on the Steering Committee to a maximum of two (2) members
(one from each organization) pending confirmation from
Woodstock Police Services regarding their participation.

DISPOSITON: Motion Carried

5. Action Coalition Updates (Round Table)

Oxford Housing Action Collaborative – Calls to Action (attached)

The Committee reviewed the calls to action as presented and commented on some of the duplication. Discussion took place regarding what is and isn't within the mandate of area municipalities. Area municipalities may assist in sharing information and public education materials via their communication networks.

Resolution No. 4 Moved by: Bernia Martin

Seconded by: Sarah Hamulecki

RESOLVED that the Safe and Well Oxford Steering Committee receive the calls to action as information and invite the Oxford Housing Action Collaborative to an upcoming meeting to discuss in more detail.

DISPOSITON: Motion Carried

6. Next Steps:

a. Amendment to the Safe and Well Oxford Plan to include goals and objectives in relation to gender-based violence – Approved by all area municipalities

Resolution No. 5 Moved by: Sarah Hamulecki Seconded by: Kelly Black

RESOLVED that the Safe and Well Oxford Steering Committee recommend to County Council that the Oxford Safe and Well Oxford Community Safety and Well-being Plan be amended to include a fifth priority risk area, Gender-Based Violence;

AND FURTHER THAT the Oxford Domestic Abuse Response Team act as the Action Coalition for the priority risk area and that the Committee's Terms of Reference be amended accordingly.

DISPOSITON: Motion Carried

b. Safe and Well Oxford 2024 Summit – location

Oxford Centre Community Centre was proposed as the location for the next Safe and Well Oxford Summit (2024). The event will be planned for approximately 100 attendees. Consideration will need to be given to the accessibility of the venue, quality of presentation, sound, etc. The event will be scheduled for a Friday afternoon in October, 2024.

C. Website Update & Communication Plan

Oxford County will be taking over the website (hosting) as of February, 2024. In late February to March, 2024 the content will be moved to the new platform. Sarah is working with the County communications team to set this up. Minutes, agendas and meeting dates will be added to the webpage.

Discussion took place regarding a newsletter to send to all stakeholders – information may be included in relation to the addition of the new priority risk area and changes to the Committee's Terms of Reference.

d. Community Index of Well-being & Metrics

Sarah advised the Committee that a community well-being index will be completed by the County in 2024. The results of this survey may provide metrics for the Committee to

use going forward. Police services data will also be valuable in evaluating progress of the Safe and Well Oxford Plan implementation. Data will be required to direct actions moving forward and future changes to the plan.

e. Grant Funding Model/Criteria – Next Steps

Discussion took place regarding developing a policy for Safe and Well Oxford funding in partnership with County of Oxford finance staff so that the policies are connected and consistent.

f. Update to Area Municipalities

Marcus Ryan and Sarah Hamulecki will prepare an update to provide to area municipalities. The update may include information regarding new changes to the plan, updated terms of reference, grant funding model, funding opportunities (i.e. percentage of emergency response budget) and the need to advocate to the provincial and federal governments for additional funding to support Safe and Well Plan implementation.

7. Upcoming Meeting Dates – Oxford County Administration Building – Room 129:

- Monday, February 26th, 2024 at 10:00 a.m.
- Monday, March 25th, 2024 at 10:00 a.m.
- Monday, April 22nd, 2024 at 10:00 a.m.
- Monday, May 27th, 2024 at 10:00 a.m.

8. Adjournment (12:00 noon)

Resolution No. 5 Moved by: Sarah Hamulecki

Seconded by: Kelly Black

RESOLVED that the Safe and Well Oxford Steering Committee meeting adjourn at 12:13 p.m. to meet again on Monday, February

26th, 2024 at 10:00 a.m.

DISPOSITON: Motion Carried