



STEERING COMMITTEE MEETING MINUTES

Monday, April 28th, 2025

10:00 a.m.

Oxford County Administration Building

Room 129

1. Call the Meeting to Order

The meeting was called to order by Chair Marcus Ryan at 10:02 a.m. and a quorum was present.

Attendees:

Marcus Ryan, Bernia Martin, Davide Barnabi, Peter Heywood, Tina Diamond, Ayesha Sajid, Sarah Hamulecki, Amy Humphries

2. Review of Agenda for meeting of April 28th, 2025

Resolution No. 1 Moved by: Bernia Martin
 Seconded by: Peter Heywood

RESOLVED that the agenda for the Safe and Well Oxford Steering Committee meeting of April 28th, 2025, be approved.

DISPOSITON: Motion Carried

3. Review of Minutes of March 24th, 2025, meeting

Resolution No. 2 Moved by: Bernia Martin
 Seconded by: Peter Heywood

RESOLVED that the minutes of the Safe and Well Oxford Steering Committee meeting of March 24th, 2025, be approved as presented.

DISPOSITON: Motion Carried

4. Business Arising from the Minutes

- Area Municipalities DEI Charter follow-up – Norwich
 - No updates.
- 2025 Summit: Location and date determination
 - S. Hamulecki provided an update on possible locations identified by area municipalities. S. Hamulecki will investigate each appropriate location further and choose a final location.
- Use of Space Policy Update
 - S. Hamulecki presented a draft procedure for identifying eligible organizations.
 - The draft will be shared with area municipalities for input before final approval.
 - The Committee agreed that it was appropriate for a formal policy to be developed providing direction for staff to approve applications rather than the Committee.
 - Consideration will be given to accessibility and paper copies of applications.
- Steering Committee Meeting Location
 - S. Hamulecki provided an update on possible locations identified by area municipalities.
 - The Committee discussed the value added by rotating the meeting location.
 - The Committee agreed that the current location is sufficient but that the Co-leads could move the meeting to a specific location if a specific reason or agenda item would deem a move appropriate.
 - It was noted that the meeting locations could change based on the outcome of the new Plan.
- Canadian Index of Well-Being Survey
 - The survey launches on May 1. Postcards will be mailed out to every mailing address in Oxford County with links to the survey or information on how to request a paper copy.
 - The survey is open from May 1 to June 15. Various organizations will have paper copies available for their clients.
 - Posters will be mailed out to partners to assist with promotion.

5. Action Coalition Updates (Round Table)

- Oxford Housing Action Collaborative (*TBD*)
 - Oxford County's Homelessness Response Strategy is complete. This Collaborative is anticipated to be restarted in the coming months.
- Oxford Mental Health and Addictions Action Coalition (*Peter Heywood*)
 - The Coalition has not met, but a smaller group has met to discuss the Ministry of Health and Ministry of Finance's Social Responsibility funding in order to develop ideas to discuss at an upcoming meeting with these Ministries.
- Diversity, Equity and Inclusion (DEI) Action Coalition (*Ayesha Sajid*)
 - No updates.
- Domestic Abuse Resource Team (*Diane Harris*)
 - No updates.

6. Next Steps & New Business

- Letter of support for the Public Health Agency of Canada Grant Stream 2 funding

Resolution No. 3 Moved by: Bernia Martin
Seconded by: Tina Diamond

RESOLVED that the Safe and Well Oxford Steering Committee approve the Letter of Support for Planet Youth Coalitions in Elgin and Oxford Counties.

DISPOSITON: Motion Carried

- Community Safety and Well-Being Planning Presentation (OMSSA) - Ministry of the Solicitor General
 - The Committee reviewed the presentation, specifically discussing advocacy for provincial funding and common risk priorities identified across the Province.
 - The OPP is pursuing a Community Safety and Policing grant.
- Oxford County Grant Program
 - Applications open May 1.
 - Communication will go out to all stakeholders.
 - Emphasis is given to organizations that can maintain the program on an ongoing basis. The grants are meant for new programs rather than annual operational funding.

- Updated Community Safety and Well-Being Plan
 - RFP has closed and an evaluation committee has been formed.
 - 7 submissions were received.
 - The evaluation committee will meet May 8.

7. Upcoming Meeting Dates – Oxford County Administration Building – Room 129

- Next meeting on May 26 to be held at OCAB **Room 222**
 - Ashley Brown will be coming to the May meeting with D. Harris as she will be taking Diane's place following retirement.
 - Peter Heywood and Sarah Hamulecki are not available to attend.

8. Adjournment

Resolution No. 4 Moved by: Peter Heywood
Seconded by: Tina Diamond

RESOLVED that the Safe and Well Oxford Steering Committee meeting adjourn at 11:15 a.m.

DISPOSITON: Motion Carried