



## STEERING COMMITTEE MEETING MINUTES

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Monday, December 2<sup>nd</sup>, 2024

10:00 a.m.

Oxford County Administration Building

Room 129

### 1. Call the Meeting to Order

The meeting was called to order by Chair Marcus Ryan at 10:02 a.m. and a quorum was present.

Attendees:

Marcus Ryan, Bernia Martin, Peter Heywood, Rod Wilkinson, Tony Hyman, Diane Harris, Ayesha Sajid, Sarah Hamulecki, Amy Humphries

### 2. Review of Agenda for meeting of December 2<sup>nd</sup>, 2024

Resolution No. 1    Moved by: Peter Heywood  
                              Seconded by: Bernia Martin

RESOLVED that the agenda for the Safe and Well Oxford Steering Committee meeting of December 2<sup>nd</sup>, 2024, be approved.

DISPOSITON: Motion Carried

### 3. Review of Minutes of October 28<sup>th</sup>, 2024, meeting

Resolution No. 2    Moved by: Ayesha Sajid  
                              Seconded by: Rod Wilkinson

RESOLVED that the minutes of the Safe and Well Oxford Steering Committee meeting of October 28, 2024, be approved as presented.

DISPOSITION: Motion Carried

#### 4. Business Arising from the Minutes

- Update to Area Municipalities and follow up
  - Blandford-Blenheim and Tillsonburg have adopted the DEI Charter. EZT will be considering it in January. Norwich staff will be reporting back to Council to request further direction.
- Grant Funding Model/Criteria
  - S. Hamulecki put forth recommendations on relevant applications for Safe and Well. County Council will be considering the Grants at the December 11, 2024 Council meeting.
  - Recommendations to clarify the wording of the policy will be made ahead of the May intake. The Committee suggested that the County consider offering an orientation on the parameters of the grant policy and process. S. Hamulecki advised that she will suggest a training video on the Grants webpage.
- Summit – Follow-up
  - The survey results were reviewed. The Committee commented that the comments received seemed focused on individual interests rather than the global picture and that many people commenting were suggesting changes moving forward and identifying new themes that might emerge for the next iteration of the Plan. It was suggested that persons with lived experience be a regular component of the Plan and actions moving forward. Providing communication back to those who attended to advise what information was received and the planned outcomes for that information was discussed. S. Hamulecki advised that a newsletter will be considered as a form of communication.
  - 2025 Summit: Location, date & attendee list
    - It was agreed that all members of all area municipal Councils will be invited to the Summit in the future on a first come first serve basis.
    - The location and date of the Summit will be confirmed by the Committee at the January 27, 2025 Committee meeting. The timing of the new Plan will be discussed, and consideration will be given to whether the Summit would be an avenue to participate in the consultation process of the new Plan or review a draft version of the new Plan.
- Website Update & Communication Plan – ongoing (Sarah Hamulecki)
  - Updates are planned for the website in January. The photographer is taking photos related to gender-based violence.

- The Communications team will consider a refreshed SWO logo in conjunction with the new Plan.
- The DEI Resources page is being drafted for the DEI Action Coalition page of the SWO site with an aim for completion by the end of the calendar year.
- Health in All Policies Update (Sarah Hamulecki and Peter Heywood)
  - Oxford County, SWPH, and the Clerks of Ingersoll and Zorra met to discuss the opportunity to explore incorporating the fundamentals of Health in All concepts into their municipalities as a pilot project for 6 months in 2025.
- Suggested Resolution from Warden Ryan
  - Warden Ryan will prepare a letter for area municipal CAOs inquiring as to the availability of space and opportunities to provide support.

## 5. Action Coalition Updates (Round Table)

- Oxford Housing Action Collaborative (*TBD*)
  - The Committee has been paused until the Housing and Homelessness Plan is complete.
  - Lived experience input might be more appropriate in this area since Oxford County is already focusing on Housing.
- Oxford Mental Health and Addictions Action Coalition (*Peter Heywood*)
  - HART Hub Application Completion: Several members of the Action Coalition played vital roles in successfully completing the HART Hub Application. Woodstock Hospital and the Oxford Ontario Health Team (OHT) demonstrated exceptional leadership by mobilizing community partners to accomplish the necessary tasks for this application.
  - End-of-Year Reflection Meeting: A reflective meeting is planned for December 10 to celebrate successes from the past year. Sean from CAPSA will serve as the keynote speaker, focusing on effective strategies for engaging individuals with lived experiences—an area the Coalition is keen to enhance.
  - Operational Plans for 2025: Operational plans for 2025 will begin to be formulated. These plans will be shaped by the priorities identified earlier this year, ensuring that the strategies align with the community's needs.
  - Support for Planet Youth Action Coalition: The Action Coalition is taking steps to support the establishment of a Planet Youth Action Coalition. An account is being created with the Oxford Community Foundation to manage the \$5,000 donation from Safe and Well Oxford, which will help fund the Planet Youth initiative.
  - Engagement in Drug and Alcohol Strategy Update: In 2024, the Action Coalition will actively participate in the refresh of the Oxford Community Drug and Alcohol Strategy. We also plan to engage a student to assist with this

