

STEERING COMMITTEE MEETING MINUTES

Monday, June 24th, 2024 10:00 a.m. to 12:00 noon Oxford County Administration Building (Room 129)

1. Call the Meeting to Order (10:00 a.m.)

The meeting was called to order by Chair Marcus Ryan at 10:05 a.m. and a quorum was present. Rod Wilkinson, Julie Middleton, Diane Harris, Mike Salminen were absent. Stephanie Ellens-Clark and Jodie Konior were present. Marcia Van Wylie and Ashlyn Brown attended virtually.

2. Review of Agenda for meeting of June 24th, 2024

Resolution No. 1 Moved by: Bernia Martin

Seconded by: Randy Peltz

RESOLVED that the agenda for the Safe and Well Oxford Steering Committee meeting of June 24th, 2024, be approved.

DISPOSITON: Motion Carried

3. Review of Minutes of May 27th, 2024, meeting

Resolution No. 2 Moved by: Tina Diamond

Seconded by: Randy Peltz

RESOLVED that the minutes of the Safe and Well Oxford Steering Committee meeting of May 27th, 2024, be approved as presented.

DISPOSITON: Motion Carried

4. Presentations

- Communities Building Youth Futures Stephanie Ellens-Clark and Jodie Konior
 - Stephanie and Jodie provided a presentation to the group. Presentation is attached.
 - Warden Ryan inquires if SWPH is involved. Stephanie responds that they do have a new contact at SWPH.
 - Randy comments on the focus of increasing graduation rates how do actions taken help with this? Data comes from the schoolboard and is not available to share at the moment. Catholic schoolboard is also a partner. Warden Ryan suggests requesting the data in bigger chunks, Oxford wide, so an individual cannot be identified.
 - Youth in the rural communities is discussed to ensure they are not missed and provided equal opportunities.
 - Connections with Wellkin and CES are discussed but nothing at the Ministry level.
 - No action is currently required by the Steering Committee.
- Southwestern Public Health (Health in All Policies Report) Marcia Van Wylie and Ashlyn Brown (10:45 a.m.)
 - Marcia and Ashlyn join the group virtually to provide a presentation.
 Presentation is attached.
 - Looking for a resolution of support to be passed by County Council and area municipal Councils to direct staff to work with SWPH staff to implement the recommendation in the report.
 - There are no questions from the Steering Committee.
 - Sarah would like to look at the recommendations in the report before approaching the Area Municipalities.
 - Kelly comments as a Steering Committee, we should be endorsing the recommendations.
 - Bernia inquired about the process. Ashlyn and Marcia confirmed they are starting with the Safe and Well Oxford Steering Committee and then determining what is best to share with the area municipalities. Area Municipalities are struggling with connecting the need and the action.
 - Sarah comments that the committee needs to be strategic in the approach if the goal is to get all area municipalities to support and implement.

Seconded by: Randy Peltz

RESOLVED that the Steering Committee endorses the recommendations from SWPH in principal and will bring a report/update to the August 12, 2024, meeting.

DISPOSITON: Motion Carried

5. Business arising from the Minutes

- Update to Area Municipalities (Sarah Hamulecki)
 - Sarah and Warden Ryan have delegated at six Area Municipalities. Delegation included background and history of the shared CSWB plan, an update and the initial metrics, the DEI Inclusion Charter and plans for the rest of 2024. A draft resolution was provided to the Area Municipal Clerks. The draft language wasn't necessarily being shared with the Area Councils and CAOs
 - Zorra and Woodstock have endorsed. Staff reports have been requested from EZT and Norwich. BB and Tillsonburg have received.
 - Sarah and Ayesha will work with the Area Municipal Clerks to support them in answering any questions and writing staff reports.
- Virtual Meetings
 - Confirm next steps
 - Participants choosing to attend a Safe & Well Oxford meeting are welcome to join in person or virtually as observers. IT has recommended using Teams, with committee members or presenters designated as hosts. Committee agrees with this option. Sarah will proceed to set up virtual meeting links to make available on the SWO website.

6. Action Coalition Updates (Round Table):

- Oxford Housing Action Collaborative (Kelly Black)
 - o Next meeting is this Thursday, June 27, 2024. Nothing to add at this point.
 - A Teen was successfully moved to the new Youth Housing facility.
- Oxford Mental Health & Addictions Network (Randy Peltz)
 - This action coalition has been focusing on the identification of their priorities for the next 18 months

- Diversity, Equity and Inclusion (DEI) Action Coalition (Ayesha Sajid)
 - o Worked on DEI Rubric members provided feedback on language.
 - Working with communications to establish a set of diverse photographs that can be used for various SWO needs.
 - o Meeting scheduled for today has been cancelled due to no quorum.
- Domestic Abuse Response Team (Diane Harris)
 - No update.

7. Next Steps & New Business:

- a. Website Update & Communication Plan ongoing
 - There is money in the budget for building the SWO brand. Ideally would like to have photographs in which diversity is represented organically throughout Oxford County.
 - Sarah shows the committee some sample concepts. The consensus was that committee members prefer photographs with actual people.
- b. Grant Funding Model/Criteria ongoing
 - No update.
- c. Legislation Update (Sarah Hamulecki)
 - Sarah found a document online updated plan is required by July 2025. (wording states "review and update if necessary")

8. Upcoming Meeting Dates – Oxford County Administration Building – Room 129:

Monday, August 12th, 2024 at 10:00 a.m. Monday, September 23rd, 2024 at 10:00 a.m. Monday, October 28th, 2024 at 10:00 a.m. Friday, November 1st, 2024 at 1:00 p.m. (Safe and Well Oxford Summit) Monday, December 2nd, 2024 at 10:00 a.m.

9. Adjournment (12:00 noon)

Resolution No. 4 Moved by: Bernia Martin Seconded by: Kelly Black

RESOLVED that the Safe and Well Oxford Steering Committee meeting adjourn at 12:01 p.m. to meet again on Monday, August 12th,

2024, at 10:00 a.m.

DISPOSITON: Motion Carried

